

THE NEURODIAGNOSTIC JOURNAL

SHORT REPORTS: FOCUS ON SAFETY

Report Name: Focus on Safety

Description: Provides current information regarding safety for a neurodiagnostic procedure or testing environment

Example: Current safety recommendations for an epilepsy monitoring unit

Suggested Word Count: 600–2,000

Report Sections:

The outline listed below serves as a guide. It is not required that authors strictly adhere to these guidelines. Please contact Melissa Cobos at melissa@aset.org with any questions about organizing the report.

- I. Cover Page
The cover page should include the title, author information, and a disclosure statement. Author information should include the name, credentials, institution name, department, and email address. A standard disclosure statement when no conflicts of interest are present is, “The author(s) report there are no competing interests to declare.”
- II. Introduction
Write a short introduction. Briefly describe the safety issue(s) you plan to address. State why your safety recommendation is important, timely, or beneficial.
- III. Background
Describe the safety risk in more detail. Provide relevant background information.
- IV. Discussion
Describe the proposed solutions, recommendations, equipment, or measures to improve patient safety. Describe how they improve patient safety. If any relevant guidelines exist, reference them here (e.g., Joint Commission, ILAE, ACNS, Agency for Healthcare Research and Quality, etc.)
- V. Conclusion
Briefly summarize the safety risk(s) and proposed recommendations. If there are any limitations or caveats that apply to your article, state them in the conclusion; for example, “These recommendations are not meant to supersede institutional policy.”
- VI. References
Include a list of references. Use CSE or APA format for the reference list and in-text citations.